

**Annual Work Plan (AWP)
Peace and Community Cohesion Project**

1 January- December 31 2017

Outcome 5: Countries are able to reduce the likelihood of conflict, and lower the risk of natural disasters, including from climate change.
Outcome 6: Early recovery and rapid return to sustainable development pathways are achieved in post-conflict and post-disaster settings.

Outcome 3: Peace and Governance strengthened

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Output 3: The national peace architecture delivers key peace and reconciliation initiatives

Indicator 1: National mechanism on peace and reconciliation in place.
Baseline: Fragmented mechanisms for peace building at national and subnational level
Target: A national and sub-national framework for reconciliation and dispute resolution developed and adopted

Indicator 2: Legislative frameworks in place to control the proliferation of small arms.
Baseline: 1
Target: A national regulatory framework on small arms and light weapons is endorsed and implementation commences
Democratic Governance and Stabilisation Unit

Programme Unit:
DIM

Project Modality: (NIM/DIM)

Brief Project Description:
UNDP's Community Security & Arms Control (CSAC) project provides technical and financial support to the Government of the Republic of South Sudan (GRSS); the Bureau for Community Security and Small Arms Control (BCSSAC) and the South Sudan Peace and Reconciliation Commission (SSPRC) in areas of fostering dialogue and community engagement, improving community security, arms control, strengthening local government and rule of law institutions, and broader post-war recovery initiatives. These interventions help the new State to extend its authority and consolidate peace in South Sudan.

Total Project Budget (2014-2017): 23,862,733.61 Total Donor Contributions: 2,881,906.00

Annual Budget 2017: \$5,381,905.15 Total UNDP Contributions: 350,000.00 Funding Gap: 2,149,988.69

LPAC Date: April 20, 2017

Agreed by Ministry of Finance and Economic Planning

Agreed by UNDP

Output 1

Indicators:

1.1 Firearms Control bill in place
1.2 Number of consultations/awareness on SALW law undertaken.
1.3 Number of international legal instruments on SALW control reviewed and presented to the MoI and MOFA for ratification;
1.4 Number of mid-management positions filled in the Bureau for Community Security & Small Arms Control (BCSSAC);
1.5 Availability of baseline data on small and light weapons in South Sudan

Baselines:

1.1 0
1.2 16
1.3 5
1.4 10
1.5 0

Annual Targets:

1.1 1
1.2 20
1.3 5
1.4 10
1.5 1

TIMEFRAME

Gender Marker 1

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PLANNED ACTIVITY RESULTS	ACTIVITY	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2017	Un-Funded 2017	Total
Activity result 1.1: Road map for implementation of small arms in place	Activity Action 1.1.1: Hire consultant to develop road map on implementation of firearms act and conduct validation workshop	X				UNDP in support of the BCSSAC	DFID-00551	30000	71400Contractual Services - Individ	\$5,042		\$5,042
Facilities and Administration 8% (GMS)												
Subtotal Activity Result 1.1												
Activity result 1.2: National Policies and Legislation on small arms control are developed and passed in adherence with the regional and international norms and address the threat posed by the current rearmament of communities	Hire consultant to develop road map on peaceful civilian disarmament a workshop	X				UNDP in support of the BCSSAC	DFID-00551	30000	72100Contractual Services-Companies	\$0		\$0
	Conduct consultation workshop on the peaceful civilian disarmament strategy.	X							75700Training, Workshops and Conf	\$10,000		\$10,000
	Edit and publish the baseline survey on small arms and light weapons								72100Contractual Services - Companies	\$0		\$0
Facilities and Administration 8% (GMS)												
Subtotal Activity Result 1.2												
Output 1 Total												
Output 2:	Inter-Communal stability and relations strengthened along common interests in targeted conflict clusters											
Indicators:	Annual Targets:											
2.1 Number of active participants engaged in interactive public debate/awareness programmes (disaggregated gender);	2.1 2460											
2.2 Number of community infrastructures to accelerate peaceful co-existence.	2.2 4											
2.3 Number of knowledge products produced	2.3 2											
Facilities and Administration 8% (GMS)												
Subtotal Activity Result 2.1												
Output 2 Total												
Gender Marker 1												
PLANNED ACTIVITY RESULTS	ACTIVITY	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2017	Un-Funded 2017	Total
Activity Result 2.1: National Institutions undertake public outreach efforts through public awareness raising, peace promotion, community security and national unity messaging	Activity Action 2.1.1 Interactive Radio Program and peace messaging implemented across the county (Production only)	X				UNDP	Sweden	30000	72100Contractual Services-Companies	\$80,000		\$80,000
Facilities and Administration 8% (GMS)												
Subtotal Activity Result 2.1:												
\$86,400												

Activity Action 2.2.1 Infrastructure/facilities for peace are designed and implemented across conflict cluster	UNDP /CSOS	Sweden	30000	721600 Grants	\$100,000	\$100,000
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Completion of the ongoing interdependency initiatives (rejaif Market and fish cold storage in Jonglei)	X	DFID	30000	71400 Contractual services	\$10,000	\$10,000
Facilities and Administration 8% (GMS)		DFID	30000	71400 Contractual Services - Individ	\$23,637	\$23,637
Subtotal Activity Result 2.2					\$10,691	\$10,691
Activity Result 2.3 Research and knowledge management					\$144,328	\$144,328
Activity Action 2.3.1 Publication of perception survey	X	Swiss		72100 Contractual Services-Companies	\$0	\$0
Conduct CSAC summative evaluation	X	Swiss/Sweden	30000	Contractual services	\$40,000	\$40,000
Activity Action 2.3.2 Endline perception survey	X	DFID//sweden		72100 Contractual Services-Companies	\$160,000	\$160,000
Facilities and Administration 8% (GMS)		DFID	30000		\$16,000	\$16,000
Subtotal Activity Result 2.3:					\$216,000	\$216,000
Activity Result 2.4 Project Management						
Activity Action 2.4.1 Field monitoring missions effectively managed	X	Sweden	30000	71600 Travel	\$10,000	\$10,000
		Sweden	30000	72500 Supplies	\$50,000	\$50,000
		Sweden	30000	71400 Contractual Individuals	\$39,685	\$39,685
Activity 2.4.2 Quarterly reports/annual reports drafted and board meetings convened	X	DFID	30000	61300 Salary & Post Adj Cost/FP Staff	\$82,185	\$82,185
		DFID	30000	75700 Training, Workshops and Confer	\$2,000	\$2,000
Facilities and Administration 8% (GMS)		DFID	30000		\$14,710	\$14,710
Subtotal Activity Result 2.4					\$198,580	\$198,580
Output 2 Total					\$645,309	\$645,309

Output 3	South Sudan institutions, constituencies and communities work together for inclusive peace and reconciliation				Gender Marker GEN 2
Indicators:	Annual Targets:				
3.1 Number of engagements/meetings between South Sudan's religious leadership and political/security actors.	3.1.1				
3.2 Number of actions undertaken to support a common forum for dialogue across conflicting communities	3.2.1 3.2.2 3.2.25				
PLANNED ACTIVITY RESULTS	ACTIVITY	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description
					Funded - 2017
					Un-Funded 2017
					Total

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PLANNED ACTIVITY RESULTS	ACTIVITY	TIMEFRAME				RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description		Total	
		Q1	Q2	Q3	Q4				Funded - 2017	Un-Funded 2017		
Activity Result 6.1: Local level traditional and conflict resolution mechanism strengthened	Activity Action 6.1.1: Training of local traditional leaders, peace committees on conflict resolution and mediation		X	X	X	UNDP	Japan	30000	75700 Training, Workshops and Confer	\$74,000.00	\$74,000.00	
							Japan	30000	71400 Contractual Individuals	\$3,760.00	\$2,240.00	
							UNDP	04000	71400 Contractual Individuals	\$29,502.03	\$29,502.03	
							UNDP	04000	71400 Contractual Individuals	\$35,141.00	\$41,821.00	
							UNDP	04000	71500- UN Volunteers	\$10,210.00	\$43,908.00	
							UNDP	04000		\$52,500.00	\$84,000.00	
							Japan/Unudp	30000/04000	61300 Salary & Post Adj Cst+P Staff	\$53,750.00	\$203,448.55	
							UNDP	04000	72500 Supplies	\$31,720.00	\$28,280.00	
										\$2,538	\$31,602	
										\$214,158	\$426,621	
Subtotal Activity Result 6.1												
Activity Result 6.2: Community based interventions on sex and gender based violence addressed for reconciliation	Activity Action 6.2.1: Training of community mentors	X	X	X		UNDP	TBD	TBD	72600 Grants	\$0	\$0.00	
		X	X	X			TBD			\$0	\$0.00	
		X	X	X			TBD			\$0	\$0.00	
		X	X	X			TBD			\$0	\$0.00	
Sub total Activity Result 6.2												
Activity Result 6.3: Community-based healing provided to trauma survivors to support reconciliation	Activity Action 6.3.1: Training of community volunteers on community based trauma healing	X	X	X		UNDP	TBD	TBD	72600 Grants	\$0	\$172,800	
		X	X	X			TBD			\$0	\$160,000.00	
		X	X	X			TBD			\$0	\$0.00	
		X	X	X			TBD			\$0	\$0.00	
							TBD				\$0	\$0.00
							TBD				\$0	\$0.00
Sub total Activity Result 6.3												
Activity Result 6.4: Peace culture promoted through conflict sensitive media	Activity Action 6.4.1: Training of journalist and correspondents in conflict sensitive reporting and peacebuilding	X	X	X		UNDP	Japan	30000	75700 Training, Workshops and Confer	\$43,200	\$43,200.00	
		X	X	X			sweden	30000	75700 Training, Workshops and Confer	\$0	\$54,000.00	
		X	X	X			UNDP	04000	75700 Training, Workshops and Confer	\$0	\$30,000.00	
		X	X	X						\$3,456	\$6,720.00	
Sub total Activity Result 6.4												
										\$12,800.00	\$172,800	
										\$12,800.00	\$172,800	
										\$43,200.00	\$43,200.00	
										\$54,000.00	\$54,000.00	
										\$30,000.00	\$30,000.00	
										\$6,720.00	\$10,176.00	
										\$90,720	\$137,376	

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Activity Result 8.2 Reconciliation and healing taken root in South Sudan (output 1)	Activity Action 8.2.1.: Conduct community consultations (CSO, Faith based institutions women block)	X	X	X	Japan	32045	75700 Training, Workshops and Confer	113,400	\$0.00	\$113,400.00
					TBD	TBD	71600 travel	5,000	\$0.00	\$5,000.00
	Activity Action 8.2.2.: Conduct county level consultations				Japan	32045	75700 Training, Workshops and Confer	30,000	\$0.00	\$30,000.00
	Increase public awareness and confidence	X	X	X	TBD	TBD	71600 travel	5,000	\$0.00	\$5,000.00
	Facilities and Administration 8% (GMS)				UNDP/JAPAN	04000/32045	7200 contractual services	50,000	\$30,000.00	\$30,000.00
Subtotal Activity Result 8.2								12,272	\$2,400.00	\$14,672.00
								165,672	\$32,400.00	\$198,072.00
Activity Result 8.3: Progress on reconciliation and peacebuilding measured	Activity Action 8.3.1.: Identify and build consensus on indicators				UNDP	04000	72100 Contractual Services-Companies	\$0.00	\$0.00	\$40,000.00
	Activity Action 8.3.2.: Establish a baseline (Study)				UNDP	04000	71400 Contractual Services - Individ	\$0.00	\$0.00	\$50,000.00
Monitoring and output implementation oversight					UNDP	04000	74100 Management and Reporting service	\$0.00	\$24,016.00	\$24,016.00
Facilities and Administration 8% (GMS)									\$9,121.28	\$9,121.28
Subtotal Activity Result 8.3								\$0.00	\$123,137.28	\$123,137.28
Output 8 Total								426,692	\$420,446.66	\$847,138.89
PROJECT SUB-TOTAL								\$3,199,917.29	\$2,128,701.67	\$5,328,618.96
Communication Costs (1%)								\$31,999.17	\$21,287.02	\$53,286.19
PROJECT GRAND TOTAL								\$3,231,916.46	\$2,149,988.69	\$5,381,905.15

Management Arrangements

The Project Board manages the strategic direction of the project and monitors progress to ensure achievements of objectives, major policy issues, endorses annual work plans and budgets, and review quarterly progress reports. This comprised of senior representatives of the BCSSAC and the SSPRC, CSAC donors, and UNDP. The Project Executive Board will meet quarterly and co-chaired by the SSPRC and BCSSAC. Decision-making at the Project Board is based on consensus of stakeholders. Where decisions cannot be reached through consensus, the Board may request for a technical team/taskforce to study the issue and provide recommendations to the Board where an informed decision can then be made. The UNDP CSAC Project Manager serves as the secretariat to the Board, ensuring agendas and minutes are properly prepared and disseminated.

Project Quality Assurance
 UNDP Democratic Governance and Stabilization Unit Programme Team will give guidance and provide day-to-day oversight and responsibility for producing programme results on behalf of the Project Board. The Programme Team will closely coordinate with other UNDP units in ensuring that management systems (finance, procurement, human resources, M & E, etc.) are implemented efficiently and effectively and will act as liaison with UNDP, counterparts, implementing agencies and donor relations. The Programme Team will be also responsible to the Project Board for financial performance and development results as indicated in the Result and Resources Framework (RRF). UNDP will also play the oversight and quality assurance role, monitoring and evaluating the project as objectively and independently as possible.

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<p>United Nations Development Programme (UNDP)</p>	<p>PACC project will be administered by the UNDP South Sudan Country Office under the Direct Execution (DIM) modality. All UNDP projects in South Sudan, as a fragile post-conflict recovery environment, are implemented through DIM, and based on UNDP global experience. Under the direct modality, the UNDP Office will assume overall financial management responsibility and accountability for the project to establish separate structures by working directly with Government of South Sudan ministries through existing coordination structures. The project will also continue to collaborate with other line ministries through UNDP technical advisors embedded within key ministries.</p> <p>Project Management & Support</p> <p>UNDP will channel funding and the technical expertise needed to successfully implement the project. UNDP recruits and places a project manager who will be responsible for the day-to-day management of the project. The project manager will be supported by project support staff who will provide technical programming input and operations support to facilitate the delivery of project outputs, activities and results in accordance with the Annual Work Plan. The project team will also serve as secretariat for the project board. The project team will make quarterly counterpart/field visit to interact with the project beneficiaries in order to ensure quality delivery of project outputs.</p>
<p>Beneficiaries:</p>	<p>Men, women and youth of South Sudan in the selected clusters; Civil Society Organisations, Government counter parts and the media.</p>
<p>Donors</p>	<p>The project is currently funded by the Government of Norway, Switzerland, United Kingdom, and Sweden. Besides providing the funding needed for activity implementation, the donors will provide general oversight</p>
<p>Partnership and Collaboration:</p>	<p>The programme scope complements current work by other UNDP and UN Agencies, e.g. UNMISS and UN Women. Collaboration and partnership with relevant divisions and sections in UNMISS (RRP) will be actively sought. The project management of related projects will therefore be invited as observers to the project board; and to undertake joint field trips to the states where possible to ensure coordination and synergy in project implementation.</p>
<p>Audit Arrangements</p>	<p>Audit for project accounts will be under UNDP procedures and regulations, including any funds transferred to implementing partners through Letters of Agreements, Project Cooperation Agreements, Memorandums</p>
<p>M&E: The BCSSAC and SSPRC/NPPR will be engaging with UNDP to monitor and evaluate the project. Ongoing review, reporting and evaluation are considered critical to the success of the project. Building in active learning and adaptation mechanisms will be one of the priority responsibilities of all the partners, led by the Project Executive Board and the Project Manager. The outputs and activities detailed in this project document are part of a multi-donor action. As such, monitoring/evaluation and reporting will be harmonized in accordance with the overarching CSAC Annual Work Plan and Results Framework, which will summarise results at the project level.</p> <p>In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:</p>	<p>Audit for project accounts will be under UNDP procedures and regulations, including any funds transferred to implementing partners through Letters of Agreements, Project Cooperation Agreements, Memorandums</p>
<p>Within the annual cycle</p>	<ul style="list-style-type: none"> - On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management structure. - An Issue Log shall be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change. - Based on the initial risk analysis submitted (Section VII), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation. available in the Executive Snapshot. - A project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project - A Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events - Quarterly Project Board meetings shall be convened to support and monitor progress. The Project Board is responsible for strategic direction, policy guidance and oversight of the project with a major responsibility to ensure that key lessons learned during implementation inform subsequent activities.
<p>Annually</p>	<ul style="list-style-type: none"> - Annual Review Report. An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level. - Annual Project Review. Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes. - Mid-term Evaluation: A mid-term evaluation will be conducted in 2017. This will assess the performance of Phase II of the project after all the 139 CSOs complete about half their term (1 year). The evaluation will provide relevant recommendations for the improvement of ongoing Phase II activities, and a possible subsequent phase.

Legal Context

Consistent with the Article III of the Standard Basic Assistance Agreement (SBAA), the responsibility for the safety and security of the implementing partners and its personnel and property, and of UNDP's property in the implementing partners' custody, rests with the implementing partner. The implementing partners shall:

- a) Put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) Assume all risks and liabilities related to implementing partner's security, and the full implementation of security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.